

**SAN FRANCISCO
PLANNING COMMISSION
AND
BUILDING INSPECTION COMMISSION**

DRAFT – Meeting Minutes

Commission Chambers, Room 400
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Thursday, October 2, 2014

12:00 p.m.

Special Meeting

PLANNING COMMISSIONERS PRESENT: Wu, Fong, Antonini, Hillis, Johnson, Moore, Richards

BUILDING INSPECTION COMMISSIONERS PRESENT: McCarthy, Mar, Clinch, Lee, McCray, Melgar, Walker

THE MEETING WAS CALLED TO ORDER BY PLANNING COMMISSION PRESIDENT WU AT 12:09 P.M.

PLANNING STAFF IN ATTENDANCE: John Rahaim – Director of Planning, Glenn Cabrerros, Scott Sanchez, and Jonas P. Ionin - Commission Secretary

A. SPECIAL CALENDAR

1. Discussion of Permit and Project Tracking System (ACCELA), including an update on the progress of the joint-Department software implementation efforts to integrate Building Inspection and Planning systems into one consolidated database.
2. Discussion of the Building Inspection and Planning Departments' separate and joint code enforcement procedures under the Building Codes and Planning Code.

SPEAKERS: Tom Hui, DBI Director – DBI introduction
John Rahaim, Planning Director – Planning introduction
Henry Bartlett – PPTS presentation
Glenn Cabrerros – PPTS presentation
Scott Sanchez – Code Enforcement
Dan Lowry – DBI Code presentation, enforcement presentation
Allen Grossman – PPTS, Urban Forest
Sue Hestor – Conversions without referral to Planning

Ian Lewis – Enforcement of short-term rental
Charlie Goss – Short-term rental enforcement, life safety issues
Calvin Welch – Illegal conversion of residential units
Peter Cohen – Short-term rentals
Joe Butler – Enforcement issues, demolition, permit fees, valuation
Joanne (?) – Short-term rental signage requirement
Bob Planthold – Public information requirements, safety and inspection
Discussed

ACTION:

ADJOURNMENT – 2:30 P.M.