



# SAN FRANCISCO PLANNING DEPARTMENT

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## Memo to the Historic Preservation Commission

HEARING DATE: MARCH 6, 2013

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

*Project Name:* **Establishment of a San Francisco City Hall Preservation Fund**  
*Case Number:* Board File No. 13-0085  
*Initiated by:* Supervisor Farrell / Introduced January 24, 2013  
*Staff Contact:* Sophie Hayward, Legislative Affairs  
sophie.hayward@sfgov.org, 415-558-6257  
*Reviewed by:* AnMarie Rodgers, Manager Legislative Affairs  
anmarie.rodgers@sfgov.org, 415-558-6395  
*Recommendation:* **Informational – No Action Required**

Reception:  
**415.558.6378**

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Information:  
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### BACKGROUND

On January 24, 2013, Supervisor Mark Farrell introduced a proposed Ordinance that would amend the Administrative Code by adding Section 10.100-289 to establish a San Francisco City Hall Preservation Fund (“City Hall Preservation Fund”) to receive donations and to authorize expenditures to promote the 100<sup>th</sup> anniversary of San Francisco City Hall.

### PROPOSAL

The proposed Ordinance would create a fund, to be managed by the City Administrator’s Office, that would be used to assist in promotional events, preservation, maintenance, and repairs to City Hall that are associated with the commemoration in 2015 of the 100<sup>th</sup> anniversary of the landmark structure.

As proposed, the Ordinance would give the City Administrator the authority to accept donations and to expend funds for approved uses without further action or review by the Board of Supervisors. After the completion of any Centennial-related events, remaining funds may be used for preservation, maintenance, repair, and improvements to City Hall, as well as for related City Hall promotional events.

The creation of the proposed City Hall Preservation Fund would not change the permit review and approval process for projects that impact City Hall, as outlined in Planning Code Section 1006.7<sup>1</sup>.

### REQUIRED COMMISSION ACTION

No action is required. On January 16, 2013, the Historic Preservation Commission (HPC) requested that this matter be scheduled as an informational item and has instructed the Department to send a note to the Clerk of the Board indicating that the HPC is not making a recommendation on this matter, pursuant to Planning Code Section 1012.

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<sup>1</sup> Section 1006.7(d) requires that Certificates of Appropriateness granted by the Historic Preservation Commission (HPC) for work at City Hall be reviewed by the Board of Supervisors so that they may approve, disapprove, or modify the action taken by the HPC.

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

**MEMORANDUM**

TO: Historic Preservation Commission  
FROM: Angela Calvillo, Clerk of the Board *by v Young*  
DATE: February 12, 2013  
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Budget and Finance Committee

The Budget and Finance Committee has received the following, which is being referred to the Historic Preservation Commission (HPC) for public hearing and recommendation.

**File: 130085** Ordinance amending the Administrative Code, by adding Section 10.100-289, to establish a San Francisco City Hall Preservation Fund to receive donations and to authorize expenditures for the purpose of promoting the 100<sup>th</sup> anniversary of San Francisco City Hall, including promotional events, community outreach activities, preservation, maintenance, repair, improvements, and similar post-anniversary endeavors.

Please return this cover sheet with the Commission's response to **Victor Young, Committee Clerk, Budget and Finance Committee.**

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**RESPONSE FROM HPC - Date:** \_\_\_\_\_

\_\_\_\_ **Recommendation Attached**

\_\_\_\_\_  
**Chairperson, Historical Preservation Commission**

- c. John Rahaim, Director of Planning
- Scott Sanchez, Zoning Administrator
- AnMarie Rodgers, Legislative Affairs
- Kate Stacy, City Attorney
- Tim Frye, Preservation Coordinator
- Jonas Ionin, Commission Secretary
- Bill Wycko, Chief, Major Environmental Analysis.
- Monica Pereira, Environmental Planning
- Joy Navarrete, Environmental Planning

1 [Administrative Code - Establishing San Francisco City Hall Preservation Fund]

2  
3 **Ordinance amending the Administrative Code, by adding Section 10.100-289, to**  
4 **establish a San Francisco City Hall Preservation Fund to receive donations and to**  
5 **authorize expenditures for the purpose of promoting the 100<sup>th</sup> anniversary of San**  
6 **Francisco City Hall, including promotional events, community outreach activities,**  
7 **preservation, maintenance, repair, improvements, and similar post-anniversary**  
8 **endeavors.**

9 NOTE: Additions are single-underline italics Times New Roman font;  
10 deletions are ~~strike-through italics Times New Roman font~~.  
11 Board amendment additions are double-underlined Arial font;  
12 Board amendment deletions are ~~strikethrough Arial font~~.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The San Francisco Administrative Code is hereby amended by adding  
15 Section 10.100-289, to read as follows:

16 SEC.10.100-289. SAN FRANCISCO CITY HALL PRESERVATION FUND.

17 (a) Establishment of Fund. The San Francisco City Hall Preservation Fund is established as a  
18 category eight fund for the purposes of receiving donations of money, property and personal services  
19 which may be offered to the City and County of San Francisco through the City Administrator's Office  
20 for the uses described in subsection (b).

21 (b) Use of Fund. Except as otherwise required by the terms and conditions of any gift ("Donor  
22 Restrictions"), the City shall use and expend money, property, and personal services comprising the  
23 Fund solely for the purposes as will be determined by the City Administrator to assist in promotional  
24 events, community outreach activities, preservation, maintenance, repair, and improvements to San  
25

1 Francisco City Hall ("City Hall") that are associated with the commemoration in 2015 of the 100th  
2 anniversary of the establishment of City Hall. Subject to any Donor Restrictions, any funds remaining  
3 after the completion of all Centennial related events and activities may be used for City Hall  
4 preservation, maintenance, repair, and improvements to City Hall, as well as for related City Hall  
5 promotional events and community outreach activities.

6 (c) Gift Acceptance Authority. The City Administrator shall have the authority to accept and  
7 expend any donation of funds, goods, or services in accordance with this Section 10.100-289 without  
8 further action by the Board of Supervisors. On February 1 of each year until February 1, 2016, the  
9 City Administrator shall provide an annual report to the Clerk of the Board of Supervisors listing the  
10 amounts, types, and sources of donations made in the prior calendar year.

11 (d) Administration of the Fund. The fund shall be administered by the City Administrator's  
12 Office.

13  
14 Section 2. Effective Date. This ordinance shall become effective 30 days from the  
15 date of passage.  
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19 APPROVED AS TO FORM:  
20 DENNIS J. HERRERA, City Attorney

21 By:   
22 Marie C. Blits  
23 Deputy City Attorney  
24  
25